

Background Check

Virtus Training

Fingerprinting

Volunteers

Before volunteering at Piqua Catholic Schools, all volunteers must complete a background check through Selection.com (accessed through virtusonline.com), must attend a VIRTUS Training, and remain current in reading the monthly bulletin articles (sent via email).

School Employees

All **teachers and teaching assistants** must:

1. Complete a background check through Selection.com (accessed through virtusonline.com)
2. Attend a VIRTUS Training and remain current in reading the monthly bulletins (sent via email).
3. Be FBI/BCI fingerprinted every five (5) years. (Cost is approx. \$65-\$70)
4. Maintain a current license for the subjects they are teaching, including Vocare (Religious Ed. Certification), if applicable.

All **non-certified/licensed staff members** (office, cafeteria, custodial, etc.) must:

1. Complete a background check through Selection.com (accessed through virtusonline.com)
2. Attend a VIRTUS training (electronic signup) and remain current in reading the monthly bulletins (sent via email).
3. Be FBI/BCI fingerprinted every five (5) years. (Cost is approx. \$65-\$70)

****All school employees** will follow any background and fingerprinting requirements of the Archdiocese of Cincinnati.