

**Unofficial**  
Piqua Catholic School Board Minutes  
August 9, 2018

A. Call to Order:

Roll Call: Brad Zimmerman, George Atkinson, Cori Knapke, Lynn Sever, Patrick Galbreath, Sarah Kemmer, Sarah Hager, Father Dan Hunt, Christy Hayes, Rachael Crawford

Absent: Jessica Rank

B. Prayer: Fr. Dan Hunt led all in prayer.

C. Approval of July minutes: Sarah Hager motioned to approve minutes. Sarah Kemmer seconded; pending a spelling correction.

D. Reading of Communications: Read "Thank You" card received from Keith Thornberry regarding flowers sent on behalf of the board after the passing of his wife and fellow board member, Joyce Thornberry.

E. Hearing of the Public: None

F.a. Principal's Report: Brad Zimmerman discussed the following regarding the start of a new school year:

- Enrollment has dropped from 126-125 at the North Street Campus
- Preschool and Pre-K has 50 registered students
- Building upgrades include new key fob system on all 5 exterior doors (currently being completed) and several cosmetic updates, headed by Cori Knapke, in the girls' bathroom, teacher's lounge, and music room. In addition to Cori's work in the teacher's lounge, table and chairs were upgraded and a couch was added.
- Staff PD – staff just returned from a professional development retreat in Maria Stein and will have additional PD throughout the year as PCS will be teaming up with the Ohio Writing Project.
- Jim Stammen has been a tremendous asset in the technology department, donating time to remedy technology needs.
- Moving away from the National School Lunch program through the government and the increase of the cost of a school lunch to \$3.25.
- Business partnership program has 2 confirmed partnerships with 6 business meeting scheduled the next couple of weeks.

F.b. Director's Report: Christy Hayes, Director, The Center for Early Learning, provided a report on the following:

- she will be hosting a pre-school booth at the St. Boniface Oktoberfest
- signs are in the works for the entrance to the preschool as well as a lawn sign
- will be meeting with Preschool Advisory Board on 8/30 to discuss security measures for Downing Street building (cameras/monitors/key fob system)
- added Preschool students to Option C
- Gospel Weekly has been ordered
- Student library bags (books and matching stuffed animals were donated by Deb Zimmerman)
- Current enrollment: 50 – Pre-K 22 (full) – 2 day preschool 12, 3 day preschool 13, 5 day

preschool 3 – room for 5 more in 2 day and 4 more in 3 day

- Calendar completed in best effort to coordinate with PCS calendar

#### G. Committee Reports:

1. Governance: Sarah Hager is the new parish representative for St. Boniface. We will be filling the empty position after the passing of Joyce Thornberry. The representative will be a St. Boniface parishioner. Will be announced at Mass and posted in bulletin.

2. Finance: will be holding ongoing business meetings and calls related to our business partnership program.

3. Marketing: Cori Knapke summarized CIA's officer meeting regarding spirit wear being available at Ernst sporting goods, plans for kindergarten orientation as well as open house and the first day of school activities.

4. Strategic Planning: Did not meet but Brad is exploring the possibility of contracting outside help to assist with strategic planning.

H. Comments from Members: None

I. Unfinished Business: None

#### J. New Business:

1) Update on new PCS Business Partnership Program: 2 confirmed partners with additional meetings scheduled. Feedback has been positive.

2) Board was asked to review the student and staff handbooks for the 2018-2019 school year.

K. Comments of the Chair: Asked the board to keep the energy going! Stated that he will continue to try to have meeting dates 3 months out.

L. Concluding prayer/Adjournment: Father Dan Hunt led all in prayer. Meeting was adjourned