

Piqua Catholic School Board Minutes  
June 20, 2018

A. Call to Order:

1. Roll Call/Introduction of Incoming Board Members: Brad Zimmerman, Ellen Jay, Joyce Thornberry, George Atkinson, Earl (Lynn) Sever, Kyle Cooper, Sarah Kemmer, Father Bolte (arrived late), Cori Knapke (arrived late)  
Incoming members present: Sarah Hager, Patrick Galbreath  
Guest: Christy Hayes, new director of the Center for Early Learning in Piqua

B. Opening Prayer: Ellen led all in prayer.

- C. Approval of May minutes with the following corrections: The Governance Committee Report should read: "No votes were counted since three people offered to fill the three vacancies. These people are Rachael Crawford, Patrick Galbreath, and Sarah Hager." A correction was made to the spelling of Rachael Crawford's name and Patrick Galbreath's name was added. The following correction was made to an item in the May Principal's report regarding accreditation goals. The correction reads: "Action steps were not completed according to the time line created for this accreditation cycle (Brad was not principal at this time)." Brad discussed rewriting the action steps for the goals. A motion to approve the May minutes as corrected was made by George Atkinson and seconded by Joyce Thornberry. The minutes were approved.

D. Reading of Communications: None received

- E. Hearing of the Public: Christy Hayes requested to speak at the June board meeting since she has recently accepted the position as director of the Center for Early Learning in Piqua. Christy shared some new ideas for the look and feel of the preschool facility to make it feel more inviting. She would like to integrate the preschool more with Piqua Catholic School (such as including preschool pictures in the yearbook and in hall pictures). Christy would like to emphasize continuing education and establishment of a safe zone perhaps in her office for students who may need that. Christy will be at the preschool in the morning and Piqua Catholic School in the afternoon assisting with first grade. Brad stated that the Center for Early Learning in Piqua will be completely independent from St. Patrick's preschool as of July 1, 2018.

- F. Principal's Report: Brad stated that the 2017-18 school year ended with 120 students with a high of 124. We are now at 127 students for the 2018-19 school year. The preschool currently has 47 students with 3 students on the waiting list for Pre-K. The maximum is 22 for Pre-K classrooms. Building improvements are ongoing. Painting and sealing of the outside concrete at Piqua Catholic has been completed. New blacktop has been finished. Sixteen new security cameras have been installed and a key fob system is in progress. Cori Knapke has spearheaded painting and updating in the girls' restroom and the staff lounge is also being cleaned and refreshed. Brad is confident about the budget for the upcoming year. He has met with both parish finance committees to discuss increasing parish assistance to help with the deficit.

G. Committee Reports:

1. Governance: Did not meet
2. Finance: Did meet and prepared final proposed 2018-2019 School budget to submit to Board for review and approval at the June 12, 2018 Board meeting.
3. Marketing: Cori Knapke reported that the Cavaliers in Action (CIA) will not meet again until August. The CIA is working on some in-house items this summer.
4. Strategic Planning: Did not meet but plan to do some work during the summer

H. Comments From Members: Ellen discussed that both she and Kyle Cooper will have completed their terms on the board as of June 30, 2018. Matt Schieltz (secretary for 2017-18) resigned at the end of May. There is a need for an interim board chairperson for the July 12, 2018, meeting. The new board members officially begin on July 1, 2018. George Atkinson agreed to act as interim chairperson for the July meeting.

I. Unfinished Business:

1. 2018-19 school budget: Brad reviewed line items in the proposed budget and highlighted some information for new members. Kyle Cooper motioned to approve the budget as presented. Cori Knapke seconded the motion. The budget was approved unanimously.
2. Piqua Catholic School Business Partnership Program:  
George Atkinson highlighted changes in the third draft for this program. Joyce Thornberry motioned to approve the third draft and Ellen Jay seconded the motion. The motion passed unanimously to adopt the partnership program.

J. New Business: None

K. Comments of the Chair: Ellen thanked board members for their hard work and support of Piqua Catholic School. She also thanked Father Bolte on behalf of the school board and presented a token of the board's appreciation for all he has done.

L. Concluding Prayer/Adjournment: Father Bolte offered a concluding prayer. The next school board meeting was set for Thursday, July 12, 2018 at 6:30 p.m. in the parish meeting room. George Atkinson motioned to adjourn the meeting. Joyce Thornberry seconded the motion. The motion carried unanimously.

\*Minutes approved as revised at July 12, 2018 Board meeting