

Official
Piqua Catholic School Board Minutes
September 13, 2018

A. Call to Order:

Roll Call: Brad Zimmerman, George Atkinson, Cori Knapke, Lynn Sever, Patrick Galbreath, Sarah Kemmer, Sarah Hager, Father Dan Hunt, Christy Hayes, Rachael Crawford

Absent: Jessica Rank

B. Prayer: George Atkinson led us in prayer.

C. Approval of August minutes: Cori Knapke motioned to approve minutes. Sarah Hager seconded.

D. Reading of Communications: None

E. Hearing of the Public: None

F.a. Principal's Report: Brad Zimmerman discussed the following regarding the start of a new school year:

- Enrollment has dropped from 125 to 123 as 2 students moved to Michigan
- Building upgrades: all new security up and running, key fob system working well
- In the process of writing a grant to install a gagapit and swing set on the playground with the hope that it will be installed by spring
- Dave Patton at Patton Aluminum is a little behind in his installations so the awning above the main entrance to the North Street campus will not be completed until the end of October
- Jim Stammen continues to offer his services at no cost to the school and all technology is up and running
- Cafeteria is running well with new changes. Lots of positive feedback from students on the quality of the food.
 - The number of reduced priced lunches (\$1) will be tracked and a report will be sent to parish offices regularly and the difference between a full price lunch (\$3.25) and a reduced lunch will be made up using funds from the St. Vincent DePaul fund (Board has asked for quarterly update regarding how this is going)
- We have brought in \$6,500 through our business partnership program (4 different businesses) and have several verbal commitments that need to be followed up with.
- Grandparents day was a huge success and Piqua Catholic made the front page of the paper (person thank you to Cori Knapke and the Cavaliers in Action group).
- Proposed that we offer free tuition to children of employees to take effect immediately
 - We would get \$1200 state funds for each child
 - George proposed a compromise of 50% tuition reduction for this school year
 - This will be an ongoing discussion and no decisions have been made as Fr. Dan and the Board have asked for an analysis on the impact to the budget now as well as long term.

F.b. Director's Report: Christy Hayes, Director, The Center for Early Learning, provided a report on the following:

- Signage outside building is up and we have received positive feedback!
- An informational brochure has been created and stacks have been placed in the back of both churches

- Open house was a success!
- A change has been made to the library bags due to parental concerns for health and wellness. Stuffed animals will not be sent in library bags.
- Current enrollment still at 50
 - Still room for 2 in 3 day preschool and 8 in 2 day preschool
- Pushing marketing to see if we can get enough interest/enrollment to have afternoon preschool classes next year.
- Working together with Brad at North Street campus to recreate an afterschool care program for next year.

G. Committee Reports:

1. Governance: Sarah Hager reported that elections will be held this coming weekend (September 15-16) for the open seat on the School Board. The 3 candidates are Toni Schmidt, Jill Hudgel, and Mike Epperly.

2. Finance: For next meeting the board has asked for a budget update.

3. Marketing: Cori Knapke summarized CIA's September meeting and shared the meeting minutes. She also shared the budget information and shared a list of activities, events, and services previously funded by CIA that will revert back to the school/parents including: field trips, technology, catholic ed app yearly fee, playground equipment, 8th grade party, and internal printing). This year will be the last year that CIA is bound by contract to pay for gym floor maintenance (every 2-3 years) so that cost will revert back to the school for the next time.

4. Strategic Planning: Did not meet but Brad is exploring the possibility of contracting outside help to assist with strategic planning. Hoping to be able to meet after the 1st of the calendar year.

H. Comments from Members: None

I. Unfinished Business: None

J. New Business:

1) Update on new PCS Business Partnership Program: 4 confirmed partners with additional meetings scheduled. Feedback has been positive.

K. Comments of the Chair: Expressed that he loved the enthusiasm from the board and that he thinks we have great leadership to draw from. Stated that he will continue to try to have meeting dates 3 months out.

L. Concluding prayer/Adjournment: Father Dan Hunt led all in prayer. Meeting was adjourned